

Sierra Park Services

News and Updates

Phone 209-533-7909

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April 2015

Board of Directors 2014-2015

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Roads	Mark Logan

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www.sierraparkservices.com

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President's Message

BINGO!

The cry rang out once again in the rec. hall on Saturday night. After a delicious potluck dinner and some fierce competition, ten happy winners walked away with their prizes. Many thanks to the volunteers who pitched in with help and contributions that made the evening fun for all.

By now, SPSC shareholders should have received the announcement of and their invitation to the Annual Meeting on May 24, 2015. All Park property owners are encouraged to attend, though only company shareholders will be able to vote on matters that come before the meeting. On the agenda will be updates on the walk bridge replacement, the fish derby and of course next year's budget. Your Board of Directors is looking forward to welcoming long-time owners and those new to the Park. Hope to see you there!

-- Michael Lechner

Next SPSC Board Meeting is at 10:30 am on June 6th.

Annual Meeting will be at 9 am on May 24th. Shareholder registration is from 7:30-8:45.

Final Rebekahs' Corner

After many years of valued service to the Park, the Dogwood Rebekahs have disbanded their chapter. Many thanks to them for their contributions - we will all enjoy the benefits for years to come.

However, volunteers for Park improvements are always welcome; opportunities for everyone to help will be coming up. Look for notices in future newsletters.

*Rebekahs --
farewell and
thank you!*



Sierra Park Services Company Board of Directors Meeting Minutes for April 11, 2015

Meeting called to order at 11:11am by Michael Lechner, President.

Attendees: Michael Lechner, William Ordwein, Heidi Ordwein, Mark Logan (by telcon).

Guests: Phil Barthman, Linda Clark - Property Owners

Approval of Minutes of February 7, 2015 meeting: Motion to approve by Heidi Ordwein, seconded by William Ordwein. All approved.

Correspondence: Michael read the following report for Wanda Lenhardt.

One contact from a BOA loan official inquiring about whether assessments were mandatory.

Nine contacts regarding stocks.

One call from a property owner inquiring whether they could cut down their tree. Owners can cut anything on their own property but can't allow the wood out of the Park without proper permits. They said they would give the wood away because they have no wood-burning stove.

One property owner wanted a copy of their annual bill - they mailed the original with the payment. A copy was sent.

One contact saying that a board member was harassing her guest. It was not a board member; that was clarified. She asked if she was allowed to have guests. Homeowners are allowed to have guests but are responsible for them while they are in the park, e.g. guests shouldn't use the garbage or the pine needle dump improperly.

Five contacts were made regarding the gate.

One contact regarding when the next meeting would be and an inquiry about how the bills were paid. Suggested checks be reviewed after sent.

Several email address updates were received.

One contact from a property owner who wants her husband's name off our communications because he passed away in August.

Director's Reports:

Secretary - Wanda Lenhardt. Stocks were sold this month. The stock documents will be prepared for signature at the next Board meeting.

Treasurer - Bill Ordwein. Expenses for the last two months were approx. \$8,450. YTD expenses approx. \$128,558. Bank balance is approx. \$117,301. Capital reserves fund totals approx. \$10,000. Number of outstanding unpaid bills: 40 total, approx. \$51,393. William Ordwein and Michael Lechner have opened and signed for a reserve account for the Services Company to track reserve funds.

Motion to pay bills for March and April 2015 by William Ordwein, seconded by Heidi Ordwein. Mark Logan abstained, since he attended by phone and could not see the bills; all others approved.

Roads - Mark Logan. Bid letters to go out to four vendors for the work.

Caretaker Report - Heidi Ordwein. Caretaker John Marshall's work schedule has changed to Tuesday to Saturday to accommodate Park residents and business.

Gate - Bill Ordwein. Readout of the directory at the gate is an issue during damp weather; the readout scrambles. A gasket fix is proposed to resolve this issue.

Equipment - Heidi Ordwein. A record of all repairs and fluid changes is being kept up to ensure proper maintenance of all rolling stock. All equipment is cleaned regularly after use.

Buildings/Common Areas - Heidi Ordwein. Perimeter maintenance is being done and "after-winter clean up" is ongoing.

Health and Safety - Heidi Ordwein. Porta Potties are being scheduled for delivery.

Recreation - Michael Lechner. Forms and orders are being completed for the Father's Day Fishing Derby.

New Business:

Gate: Signage will be posted stating that audio/visual screening is activated, to let persons entering or attempting to enter know that the camera is working. At least two signs are to be posted on Wheeler.

Equipment: A proposal for a “rake assembly” is being drawn up to allow the Caretaker to rake pine needles without lifting dirt prior to depositing into the Pine Needle area. Too much dirt in with the needles is undesirable since it makes grinding and selling less appealing to vendors.

Old Business:

Bridge Project Status - We have received approval from Fish & Wildlife to replace the walk bridge from East Jordan to the back of the lake; a biologist’s survey of birds nesting in the vicinity will be required before construction. Our engineers are evaluating the option of a prefab timber structure similar to one recently installed at Hetch Hetchy.

Fire Status Sign for Park - Mark Logan has submitted two designs. Sign to be put at gate entrance.

Updated Assessor’s List has been received.

Notification to Shareholders of Record of the Annual Meeting on May 25, 2015 - in process. To be mailed week of April 12.

Adjournment at 12:10pm for Executive Session.

Reopened meeting: 2:11pm. Nothing to report from executive session.

Meeting ended at 2:12pm.

Next meeting will be held May 2, 2015.

SIERRA PARK SERVICES, INC.
BUDGET REPORT
FOR THE PERIOD ENDED
March 31, 2015

	<u>TEN MONTHS ENDED 03/31/15</u>	<u>2014-2015 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
REVENUE				
MAINTENANCE INCOME	\$ 174,147	\$ 193,120	\$ (18,973)	90.18%
BRIDGE RESERVES	15,810	17,750	(1,940)	89.07%
DISTRIBUTION SYSTEM LEASE	32,620	6,504	26,116	501.54%
WELL LEASE	5,420	39,596		
FISH DERBY DONATIONS	864	2,000	(1,136)	43.20%
TRANSFER FEES	1,200	-	1,200	
INTEREST INCOME	-	200	(200)	0.00%
MISCELLANEOUS INCOME	2,525	7,703	(5,178)	32.78%
TOTAL REVENUE	<u>232,586</u>	<u>266,873</u>	<u>5,067</u>	87.15%
MAINTAIN AND REPAIR ROADS				
ACCOUNTING	12,084	15,322	(3,238)	78.86%
CONTINGENCY	-	3,000	(3,000)	0.00%
CREDIT CARD CHARGES	1,534	1,800	(266)	85.22%
EMPLOYEE PAYROLL	-	25,958	(25,958)	0.00%
HEALTH & SAFETY	2,901	4,740	(1,839)	61.20%
INSURANCE	(335)	28,000	(28,335)	-1.20%
LEGAL CONSULTING	656	13,000	(12,344)	5.05%
MEMBER COMMUNICATIONS	1,341	2,924	(1,583)	45.85%
PROFESSIONAL CONSULTING	-	1,000	(1,000)	0.00%
PROPERTY TAXES	2,023	3,400	(1,377)	59.50%
TAXES AND LICENSE	25	100	(75)	25.00%
MAINTAIN AND REPAIR ROADS SUBTOTAL	<u>20,228</u>	<u>99,244</u>	<u>(79,016)</u>	20.38%
MAINTAIN ROADS AND SNOW				
EMPLOYEE PAYROLL	1,574	-		
MAINTENANCE	41,681	55,000	(13,319)	75.78%
ROAD EQUIPMENT RESERVES	-	10,000	(10,000)	0.00%
ROADS FUEL	2,632	8,000	(5,368)	32.90%
ROADS SUPPLIES	52	2,000	(1,948)	2.59%
MAINTAIN ROADS AND SNOW SUBTOTAL	<u>45,939</u>	<u>75,000</u>	<u>(30,635)</u>	61.25%
CLEAN UP WORK				
CLEAN BAR CULVERTS	213	8,500	(8,287)	2.51%
CLEAN DITCHES	3,709	8,200	(4,491)	45.23%
CLEAN CULVERTS	774	5,000	(4,226)	15.48%
CLEAN UP WORK SUBTOTAL	<u>4,696</u>	<u>21,700</u>	<u>(17,004)</u>	21.64%
MAINTAIN GATE				
GATE EXPENSE	(2,636)	-	(2,636)	
TELEPHONE	-	-	-	
MAINTAIN GATE SUBTOTAL	<u>(2,636)</u>	<u>-</u>	<u>(2,636)</u>	
REFUSE COLLECTION AND DISPOSAL				
EMPLOYEE PAYROLL	1,147	3,000	(1,853)	38.23%
GARBAGE	13,345	14,522	(1,177)	91.90%
REFUSE COLLECTION AND DISPOSAL SUBTOTAL	<u>14,492</u>	<u>17,522</u>	<u>(3,030)</u>	82.71%

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PINE NEEDLE MANAGEMENT				
EMPLOYEE PAYROLL	3,042	1,045	1,997	291.10%
NEEDLE EXPENSE	13,655	20,000	(6,345)	68.28%
PINE NEEDLE MANAGEMENT SUBTOTAL	<u>16,697</u>	<u>21,045</u>	<u>(4,348)</u>	79.34%
MAINTAIN COMMON AREAS				
EMPLOYEE PAYROLL	-	523	(523)	0.00%
FISHING DERBY	2,544	-	2,544	
GENERAL MAINTENANCE	7,820	12,131	(4,311)	
LODGE SUPPLIES	273	14	259	1950.00%
MAINTAIN LAKE	-	4,084	(4,084)	0.00%
MAINTAIN STRUCTURE	598	1,181	(583)	50.64%
MAINTAIN COMMON AREAS SUBTOTAL	<u>11,235</u>	<u>17,933</u>	<u>(6,698)</u>	62.65%
GENERAL ADMINISTRATION				
CAPITAL IMPROVEMENTS-BRIDGE	3,275	-	3,275	
BANK CHARGES	62	300	(238)	20.67%
EMPLOYEE PAYROLL	3,482	713	2,769	488.36%
EQUIPMENT RENTAL	255	1,026	(771)	24.85%
FRANCHISE TAX EXPENSE	1,600	-	1,600	
INSURANCE	(1,591)	-	(1,591)	
OFFICE EXPENSE	259	1,428	(1,169)	18.14%
PERMITS AND FEES	614	-	614	
OUTSIDE SERVICES	409	-	409	
RECREATION	826	1,723	(897)	47.91%
TELEPHONE	1,040	-	1,040	
UTILITIES	3,345	9,239	(5,894)	36.21%
GENERAL ADMINISTRATION SUBTOTAL	<u>13,576</u>	<u>14,429</u>	<u>(853)</u>	94.09%
TOTAL EXPENSES BEFORE DEPRECIATION	124,228	266,873	(144,219)	46.55%
DEPRECIATION	<u>5,330</u>	<u>-</u>	<u>5,330</u>	
TOTAL EXPENSES	<u>129,558</u>	<u>266,873</u>	<u>(138,889)</u>	
NET INCOME FROM OPERATIONS	<u>\$ 103,028</u>	<u>\$ -</u>	<u>\$ 143,956</u>	

CHECKING ACCOUNT \$117,301
BRIDGE ACCOUNT 25,685

